

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 19, 2012:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:15 a.m. L Grammer, Assessor's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Stevens called an Executive Session to order at 9:04 a.m. to go until 9:19 a.m. regarding REC Litigation. In attendance were Commissioners Stevens, Carter, Swartz, Laure Grammer, Assessor, Terry Lackie, Attorney, Darryl Pheasant, Treasurer, and Lee Pence, Civil Deputy Attorney. The session was then continued to 9:29 a.m. Commissioner Stevens closed the session at 9:29 a.m.

9:30 a.m. – 10:30 a.m. 2013 Grant County Budget Discussion

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Donna Bottineau came to discuss her non-profit organization "The Hope Agency Family Services" for visitation services and child transfer services in custody situation/CPS related situations. This organization also teaches life skills. She has come today to see about getting on Grant County's provider list. She would like her organization to be on the list for Family Services. Ms. Bottineau has provided Superior Court Commissioner her information and we now realize she wanted a meeting with Commissioner Chlarson. The Commissioners gave her other organizations to contact.

Randy Boruff came today to discuss the 2013/2014 Babe Ruth World Series and asking the County to be a corporate sponsor. Commissioner Carter stated the County wouldn't be able to sponsor such a group but that Tourism has a Grant for advertising. The Board also recommended the GC EDC for information.

11:00 a.m. – 11:50 a.m. D Nelson, Community Development Update

1:00 p.m. – 1:30 p.m. R Stevens at Canvassing Board Meeting (Elections)

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

3:00 p.m. – 3:20 p.m. Open Record Public Hearing, Robinson Open Space Classification Application

The Commissioners held an Open Record Public Hearing to consider an application for Classification as Open Space Land for Current Use Assessment under Chapter 84.34 RCW from Randall and Kristi Robinson, 7491 Stratford Rd NE, Moses Lake, WA (Parcel No. 190383000). The total acres in the area are 3.2 acres and the change requested is to Farm and Agricultural conservation.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the change in classification as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Approved, signed the Open Space Taxation Agreement)**

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3:30 p.m. – 3:50 p.m.

Portable Heater Discussion with Martin Morris

4:00 p.m. – 5:00 p.m.

...continued from 9:15 a.m. - 2013 Grant County Budget Discussion

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for November 16, 2012.

TUESDAY, NOVEMBER 20, 2012:

9:00 a.m. – 9:50 a.m.

J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 3, 5 through 7, 11 and 12, and 16 on the ASC Agenda as presented. Items 4, 8 through 10, and 13 through 15 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Administrative Policy No. 12-02, Capital Outlay/Purchasing Approval Thresholds by increasing capital purchase approval by the Board of County Commissioners from \$550.00 to \$2,500.00 and other matters relating thereto. **(Approved)**
3. 2013 Professional Services Agreement, Interpreter, between Grant County and Ross Miller, a Washington State Bilingual (Spanish/English) Court Certified Interpreter, for the provision of interpreter services to assist the Grant County Public defense attorneys as they provide indigent defense services in the Grant County Court system. **(Approved)**
4. **Anticipating:** Stationary Guard Agreement between Grant County and Moon Security Services for the provision of guard services on designated Grant County property. Term is January 1, 2013 through December 31, 2013. **(Did not arrive for signature)**
5. 2013 Marketing/Development Contract between Grant County Tourism and Burke Marketing & Promotion (Bill Burke). Term is January 1, 2013 through December 31, 2013. **(Approved)**
6. Contract for Personal Services (Hearing Examiner) between Grant County and Andrew L. Kottkamp. Term is January 1, 2013 through December 31, 2014. **(Approved)**
7. Agreement No. ICA13216 between Grant County and the Washington State Office of Public Defense for Chapter 10.101 RCW funding in the amount of \$89,210.00 for use January 1, 2013 through December 31, 2013. **(Approved)**
8. **Anticipating:** Agreement Regarding Juvenile Court Administration between Grant County Superior Court and the Board of County Commissioners. Term is January 1, 2013 through December 31, 2016. **(Did not arrive for signature)**
9. **Anticipating:** Commercial Rental Agreement between Grant County and the Veterans Coalition of Grant County. Term is January 1, 2013 through December 31, 2014. **(Did not arrive for signature)**
10. **Anticipating:** 2013 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc. **(Did not arrive for signature)**

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11. 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and James Taylor Kindred of Acute Investigations, LLC. **(Approved)**
12. 2013 Professional Services Agreement, Interpreter, between Grant County and Saúl Castillo dba The Interpreter. **(Approved)**
13. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl Calhoun of Calhoun Investigative Services. **(Did not arrive for signature)**
14. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jeff Wade of Wade Investigative Services. **(Did not arrive for signature)**
15. **Anticipating:** 2013 Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Overflow/Conflicts Contractor, between Grant County and Alan White. **(Did not arrive for signature)**
16. Grant County Request for Reimbursement No. 4 on CDBG Public Services Grant No. 12-65400-002 with the Department of Commerce and administered through the OIC of Washington in the amount of \$9,781.44. **(Approved)**

10:00 a.m. – 10:20 a.m. J Ketchel, Health District Update

10:30 a.m. – 11:20 a.m. Commissioners at Public Defense Personnel Update (Public Defense Office)

11:30 a.m. – 11:50 a.m. Open Record Public Hearing, Strategic Infrastructure Program Budget Extension

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests for the Strategic Infrastructure Program:

- | | |
|----------------------------------|--------------------|
| 1) #2012-02 City of George | \$10,000.00 Grant |
| 2) #2012-03 City of Quincy | \$50,000.00 Grant |
| 3) #2012-04 Port of Moses Lake | \$300,000.00 Grant |
| 4) #2012-05 Port of Grand Coulee | \$17,300.00 Grant |

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve budget extension as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 12-069-CC)**

1:00 p.m. – 1:20 p.m. L Grammer, Assessor's Office Update

1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update

1. Execution of Contracts: County Road Safety Project awarded to Shamrock Paving of Spokane, WA for the bid amount of \$638,807.00 **(Not ready for signature)**
2. RAP Project Agreement for Construction Proposal Project Amendment No. 2 between Grant County and State of Washington County Road Administration Board for 6-SE Road **(Approved)**
3. Quit Claim Deed (SR 26, Red Rock Coulee to Taunton) **(Discussion item only)**
4. ASPI Commercial Park Major Plat Right of Way Dedication Request **(Discussion item only)**

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2:00 p.m. – 2:10 p.m.

Bid Opening, Mini Excavator for Fairgrounds

The following bids were received:

1. Clyde West	No bid
2. Rowand Machinery	\$43,591.60
3. Modern Machinery	\$58,805.50
4. Pape Machinery	\$45,838.76
5. Central Machinery	\$42,788.82
6. Central Machinery #2	\$38,768.47
7. NC Machinery	\$39,502.19
8. Blueline Equipment	\$38,047.70
9. Mid-Mountain Machinery	\$46,504.90

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to turn over to Public Works for their review and recommendation. The motion passed unanimously.

2:15 p.m. – 2:20 p.m.

Bid Opening, Generator Project for Juvenile Court and Youth Services

The following bids were received (including Alternate Bids):

1. Independent Electrical Service	\$145,280.00
2. J&M Electric, Inc.	\$162,503.00
3. Legacy Power Systems	\$145,700.00
4. Dorsh and Kahl Company	\$148,517.00
5. Columbia Energy and Enviro Svcs	\$164,713.74
6. Twin City Electricians, Inc.	\$180,150.00
7. Prater Electric Inc.	\$155,506.06
8. Neppel Electric and Controls	\$216,299.47
9. Colvico, Inc.	\$230,908.00

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to turn over to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m.

D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Stevens called an Executive Session to order at 2:33 p.m. to go until 2:48 p.m. regarding REC and Ochoa Litigation. In attendance were Commissioners Stevens, Carter, Swartz, and Lee Pence, Civil Deputy Attorney. The session was then continued to 2:55 p.m. Commissioner Stevens closed the session at 2:55 p.m.

3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 19)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 10 and 12 through 19 on the Consent Agenda as presented. Item 4 was denied in part and Mr. Parr was not appointed to the Current Use Advisory Committee. Item 11 was denied as it would be gifting of public funds. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Commissioners October 22, 29, and November 5, 2012 Minutes for approval. **(Approved)**

3. Applications of interest to serve on the PARC Advisory Board from Lee F. Williams and Marge Edwards. **(Approved and both appointed to the Board)**
4. Applications of interest to serve on the Current Use Advisory Committee from Richard Callahan and Leslie Parr. **(Mr. Callahan was approved and appointed to the Committee. Mr. Parr was not approved as he is not an active farmer in Grant County)**
5. Letters of re-appointment for Phil Isaak, Stan Kaufmann, and Gene Wood to serve on the Current Use Advisory Committee. **(Approved)**
6. Multi-Agency Communications Center Bond Claims Payment Request (Batch 01-21) in the amount of \$2,018,836.93. **(Approved)**

PROSECUTING ATTORNEY'S OFFICE

7. Request for Out of State Travel for Elise Abramson to attend the National Institute on the Prosecution of Domestic Violence from January 7-11, 2013 in Portland, OR. **(Approved)**

TREASURER'S OFFICE

8. **Resolution No. 12-071-CC** declaring that the assessment rate of \$17.00/parcel for the Hillcrest Lighting District and **Resolution No. 12-070-CC** declaring \$22.00/parcel for the Turnkey Lighting District remain unchanged for 2013. **(Approved)**

FAIRGROUNDS

9. Request to purchase a Sharp Model 4111 photocopier from Business Interiors and Equipment from \$9,835.44 plus tax. **(Approved)**
10. Request to purchase accessories for their recently purchased Kawasaki Mules (6-windshields and soft cab enclosures, and 1 snow plow and winch) from Westside Motorsports in the amount of \$4,353.13 plus tax. **(Approved)**

SHERIFF'S OFFICE

11. Request to surplus a Sig Sauer SP2340 .40 caliber pistol to be given to a retiring deputy and not for sale. **(Denied. It was determined that this falls within the guidelines of gifting of public funds)**

JUVENILE COURT AND YOUTH SERVICES

12. Request to purchase Toilet Valves/Detention Cell Plumbing Chases from Comfort Experts Plumbing, Inc. in the amount of \$10,682.10. This is a Capital Outlay purchase. **(Approved)**
13. Request to purchase a Reroute Walk-in Freezer Coolant Line from Polhamus Heating and Air Conditioning in the amount of \$1,955.00 plus tax and permit. **(Approved)**

EMERGENCY MANAGEMENT

14. Request to purchase Voice over Internet Phones (VOIP) for their new office at the Fairgrounds and Emergency Coordination Center (ECC). Grant County Technology Services will be in charge of the project and the approximate cost is \$5,400.00. **(Approved)**

HUMAN RESOURCES

15. Personnel Action Request Recommendation regarding a request from the Sheriff's Office to re-classify and Re-band the Control Room operator position from a Band 4 to a Band 6. The Director recommends approval. **(Approved)**
16. Personnel Action Request Recommendation regarding a request from the Assessor's Office to create an Appraisal Analyst Position and Band it at Band 13. The Director recommends approval. **(Approved)**
17. Personnel Action Request Recommendation regarding a request from the Fairgrounds to Re-band and Re-name the Bookkeeper Position to an Office Assistant position and reduce the banding from Band 6 to Band 4. The Director recommends approval. **(Approved)**
18. Personnel Action Request for the salary, wage, and/or position changes for Katy Montemayor, Public Defense. **(Approved)**

COMMUNITY DEVELOPMENT - GIS

19. Request to establish a new Petty Cash fund in the amount of \$25.00 for use in their GIS department. **(Approved, Resolution No. 12-072-CC)**

3:30 p.m. – 5:00 p.m.

2013 Grant County Budget Discussion

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$1,907.12, \$147,879.43, \$636,468.66, and \$395,491.95, as recorded on a listing and made available to the Board.

WEDNESDAY, NOVEMBER 21, 2012:

No scheduled meetings

THURSDAY AND FRIDAY, NOVEMBER 22 AND 23, 2012:

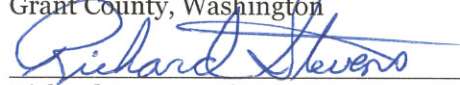
Courthouse Closed, Thanksgiving Holiday

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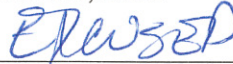
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Signed this 3rd day of Dec., 2012.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair



Cindy Carter



Carolann Swartz

Attest:


Clerk of the Board